

NAME
Phone
Email

Education

List here:

- High School(s)
- GPA (indicated weighted or unweighted; if you don't know, leave blank)
- Honors or AP courses you have taken
- PSAT scores (Critical Reading, Math, Writing in that order)
- SAT Reasoning scores (if you have taken them)
- SAT Subject Test scores (if you have taken any)
- ACT scores (if you have taken them)
- AP scores
- Community college and/or college courses you have taken (list with semester/year taken)
- Other summer classes or academic programs

Honors and Awards Presented By:	School Year	Brief Description
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List here any academic or extracurricular awards, preferably in reverse chronological order:

- Honor roll (include year)
- Other scholastic honors or recognition (departmental award, Literature paper award)
- Awards or recognition for extracurricular activities (Eagle Scout, employee of the month, volunteer service awards, recognition for visual or performing arts)

Extracurricular Activities	Brief Description (note leadership positions)	School Years	Hours per week/ Weeks per year
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List activities in reverse chronological order and according to your level of commitment and interest. It may help to group them by type of activity, such as music, art, athletics, etc. Be sure to include both in-school and out-of-school activities.

Volunteer Work and Community Service	Brief Description	School Years	Hours per week/ Weeks per year
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List activities in reverse chronological order and according to your level of commitment and interest. Be sure to:

- Identify the organization
- Briefly describe your activities

Employment (paid)	Responsibilities	School year or summer	Hours per week/ Weeks per year
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- Identify the organization where you worked
- Include the name of your position and a brief description of your responsibilities

Skills (optional)

- Language skills (are you fluent in another language?)
- Computer skills
- Experience living in another country?
- Other